

## **APPOINTMENT PANEL**

ABERDEEN, 30 October 2014. - Minute of Meeting of the APPOINTMENT PANEL. Present:- Councillor Young, Convener; and Councillors Boulton, Donnelly, Jackie Dunbar, Graham, McCaig, Samarai and Thomson.

Also in attendance:- Gayle Gorman, Director of Education and Children's Services; Jeff Capstick, Human Resources and Organisational Development; and Roddy MacBeath, Legal and Democratic Services.

### **APPOINTMENT OF CONVENER**

1. The Panel was requested to appoint a Convener.

#### **The Panel resolved**:-

to appoint Councillor Young as Convener.

### **APPLICATIONS FOR POST OF HEAD OF CHILDREN'S SOCIAL WORK/ CHIEF SOCIAL WORK OFFICER**

2. The Panel had before it (1) the job profile for the post of Head of Children's Social Work/ Chief Social Work Officer; (2) a list of applicants; (3) copies of each application form; and (4) a guidance note prepared by the Head of Human Resources and Organisational Development and Aspen, indicating the extent to which each applicant met the essential criteria for the post.

Prior to consideration being given to selecting a short list, the HR Advisor to the Panel referred to an issue, about which no detail could be provided, which would be resolved by officers during the next week. The outcome may be that the selection process could not proceed; however, the Panel was assured that early advice would be provided were this to be the case.

#### **The Panel resolved**:-

to invite a short list for interview as agreed at the meeting, and to note the comments of the HR Advisor.

- **COUNCILLOR WILLIE YOUNG, Convener.**